



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

**REGULAR BOARD MEETING
MINUTES**

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
August 21, 2018 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Martin Sanderson - Present
Director Maxine Israel - Present
Director Sarah Wargo - Present
Director Alan Davis - Present
Director Robert Lynk - Present

Calvin Louie, General Manager - Present
Elizabeth Lemus, Board Secretary - Present
Cindy Byerrum, Financial Consultant - Absent
Steve Anderson, Best Best & Krieger Law Firm - Absent
Joseph Ortiz, Best Best & Krieger Law Firm - Absent

Note: This meeting was recorded by the District -

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and warrants approved by the committee of July 17, 2018
- b. Regular Board Meeting Minutes and warrants of July 17, 2018

Motion to approve consent calendar item(s) (a.) Finance and Audit Committee Meeting Minutes and warrants approved by the committee of July 17, 2018, (b.) Regular Board Meeting Minutes and warrants of July 17, 2018 made by Director Israel and 2nd by Director Davis.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

2. Warrants – None
3. Awards of Contracts – None

UPDATES

1. Update: **San Gorgonio Pass Regional Water Alliance Update (by Director Israel)**
 - Informational discussion regarding Prop 3.
2. Update: **Manager's Operations Report (by General Manager Louie)**
 - 50100 Main St. property – ice house building cleared. Fencing will be installed in near future.
 - CWD Field locating buried gate valves throughout town and updating District maps.
 - Working with District engineers to apply for grant funding opportunities.

OLD BUSINESS

1. Discussion: **Sustainable Ground Water Update (by General Manager Louie)**

NEW BUSINESS

1. Discussion/Action: **Customer Concern: McClune, Blanche Ave., Acct. No. 5-5021MC**

The customer was charged \$317 for a weekend call-out, where a leak was on the customer's side of the meter, and the customer broke the shut-off valve at the meter. The customer was disputing the emergency call-out bill.

Motion to have McClune pay \$160 to settle this account made by Director Sanderson, 2nd by Director _____. No second. Motion failed.

Motion to have McClune pay \$250 to settle this account, and to have the District spray-paint customer shut-off valves, made by Director Wargo, 2nd by Director _____. No second. Motion failed.

Amended motion to have McClune pay \$250 to settle this account, and to have the District tag all customer shut-off valves, in addition to sending notification letters to customers explaining shut-off valves, etc. made by Director Lynk, 2nd by Director _____. No second. Motion failed.

Motion to have McClune pay \$250 to settle this account, made by Director Wargo and 2nd by Director Sanderson.

Director Sanderson - Aye
Director Israel - Nay
Director Wargo - Aye
Director Davis - Nay
Director Lynk - Aye

A short break was taken from 19:00 hr. to 19:09 hr., when the meeting resumed.

2. Discussion/Action: Approval of the General Manager's 7th Amendment to his employment contract.

Motion to approve the General Manager's 7th Amendment to his employment contract made by Director Wargo and 2nd by Director Davis.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

*Note: The Board proceeded to Agenda New Business Item 4: Proposed Changes to current District Boundary and Sphere of Influence, before discussing New Business Item 3: Proposed Amendment of the District's Fiscal Year 2018-2019 Approved Budget.

3. Discussion/Action: Proposed Changes to Current District Boundary and Sphere of Influence

Motion to table any decision regarding proposed changes to the current District Boundary and Sphere of Influence until the September Board Meeting made by Director Lynk and 2nd by Director _____.

*Note: There was no second or roll call vote, but it was the consensus of the Board to table this item. There were no objections voiced.

4. Discussion/Action: Proposed Amendment of the District's Fiscal Year 2018-2019 Approved Budget

- The Business Manager recommended to the Board that they not approve an amended budget until the September 2018 Board Meeting. There were a few other line items that might be changed, so it would make sense to amend the budget all at one time.

- The Board expressed that they would wait until the September 2018 Board Meeting to amend the budget, but that they did not want the \$50,000 allocated budget funds for Line Item 113: New Vehicle Purchase to be used in the interim.

Motion to table an amendment of the District's Fiscal Year 2018-2019 Approved Budget until the September Board Meeting, and to place a "freeze" on the current approved budget in specific regards to Line Item 113: New Vehicle Purchase (of funds up to \$50,000) made by Director Wargo and 2nd by Director Lynk.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
 - Louie – expressed to the Board that he would like the Business Manager to be sent to notary school for the District's benefit. There were no financial study reports prepared, but it was very roughly estimated that the expense could be around \$500 to \$600 for notary training/certification. The Board Chair responded that this was more of an administrative/management decision, and the General Manager should make this determination.
- Suggested agenda items from Board Members.
 - Director Wargo and Director Sanderson: agenda item request regarding the District marking customer water shut-off valves.

- Director Lynk and Director Israel: Closed Session agenda item request regarding a Personnel Item.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

- Director Lynk: Expressed his concerns regarding micromanagement; it was not the Board's place to micromanage the District's General Manager, but when an item is placed on the Board Agenda, the Board is essentially "forced" to partake in a micromanaging situation, since it has now come across as an agenda item.

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – Tuesday – September 18, 2018, 5:00 pm
- b. Regular Board Meeting – Tuesday – September 18, 2018, 6:00 pm
- c. Personnel Committee – None
- d. San Gorgonio Pass Regional Water Alliance – Alliance Meeting – August 29, 2018, 5:00 pm

ADJOURNMENT

Motion to adjourn at 19:39 hr. made by Director Sanderson and 2nd by Director Davis.

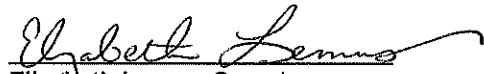
Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

Meeting adjourned at 19:39 hr. on Tuesday, August 21, 2018



Robert Lynk, Board Chair
Board of Directors
Cabazon Water District

ALAN DAVIS
VICE CHAIR



Elizabeth Lemus, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.